

No.	Criteria for Evaluation	Full marks	1 st Evaluation					2 nd Evaluation				
			Excellent (90-100%)	Good (80-89%)	Fair (70-79%)	Poor (60-69%)	Fail (0-59%)	Excellent (90-100%)	Good (80-89%)	Fair (70-79%)	Poor (60-69%)	Fail (0-59%)
	1.4 Manage resources properly (Consider from relation between how using resource and output) 1.5 Achievement of work (Consider from output or result of work compare with target or the aim of work) 1.6 Other component / element 1)..... 2).....											
	Total Score of Achievement											
2	Performance 2.1 Ability and effort of working (Consider from knowledge and understanding of duty, related work and operational equipment including diligence pay attention of working to success and indefatigable) 2.2 Disciplined, possessed good moral and right conduct of an employee (Consider from the moral and conduct to follow government policy, conduct as good example of respect the rules and be in good ethics and the value of organization) 2.3 Responsibility (Consider from doing all responsibilities willingly, be engrossed in the work and can accept every effects of work)											

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	2.4 Cooperation (Consider from ability of working with others properly that will work successful) 2.5 Attendance status (Consider from punctuality, sick leave, stop working and absence) 2.6 Planning (Consider form the ability of expectation, data analysis, determine target and method of operation properly) 2.7 Intuitiveness (Consider from the ability of intuitive work improvement to be more efficiency and provide some useful suggestions) 2.8 Other component / element (if any) 1)..... 2).....											
	Total Score of Performance											
	Total Score 1 + 2	100										

3.2 Remarks about employment

1 st Evaluation	2 nd Evaluation
<p><input type="checkbox"/> Should continue employment (evaluation result is above 70%)</p> <p><input type="checkbox"/> Should continue employment but needs improvement as the remarks (evaluation result is above 60%)</p> <p><input type="checkbox"/> Should stop employment (evaluation result is below 60%)</p> <p>(State clearly the reasons to support the termination of employment)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/> Should continue employment (evaluation result is above 70%)</p> <p><input type="checkbox"/> Should continue employment but needs improvement as the remarks (evaluation result is above 60%)</p> <p><input type="checkbox"/> Should stop employment because of</p> <p>1. Evaluation resulted in Poor performance for 2 times or</p> <p>2. Evaluation result is below 60%</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Signature Assessor (.....)</p> <p>Position.....</p> <p>Date.....</p>	<p>Signature Assessor (.....)</p> <p>Position.....</p> <p>Date.....</p>

Section 4 Remarks of above assessor

1 st Evaluation	2 nd Evaluation
<p>() Agree with the above mentioned evaluation</p> <p>() Disagreement with the above mentioned evaluation as follows</p> <p style="margin-left: 40px;">(1) To mark the evaluation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(2) Improvement/Solve</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(3) End of Employment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">Signature.</p> <p style="margin-left: 80px;">(.....)</p> <p>Position.....</p> <p>Date.....</p>	<p>() Agree with the above mentioned evaluation</p> <p>() Disagreement with the above mentioned evaluation as follows</p> <p style="margin-left: 40px;">(1) To mark the evaluation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(2) Improvement/Solve</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(3) End of Employment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">Signature.</p> <p style="margin-left: 80px;">(.....)</p> <p>Position.....</p> <p>Date.....</p>

Section 5 Remarks of above assessor (Additional)

1 st Evaluation	2 nd Evaluation
<p>() Agree with the above mentioned evaluation</p> <p>() Disagreement with the above mentioned evaluation as follows</p> <p style="margin-left: 40px;">(4) To mark the evaluation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(5) Improvement/Solve</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(6) End of Employment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Signature</p> <p style="margin-left: 40px;">(.....)</p> <p>Position.....</p> <p>Date.....</p>	<p>() Agree with the above mentioned evaluation</p> <p>() Disagreement with the above mentioned evaluation as follows</p> <p style="margin-left: 40px;">(1) To mark the evaluation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(2) Improvement/Solve</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="margin-left: 40px;">(3) End of Employment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Signature</p> <p style="margin-left: 40px;">(.....)</p> <p>Position.....</p> <p>Date.....</p>

Section 6 Remarks of the authorized employer (For head of department who are mandatory)

1 st Evaluation	2 nd Evaluation
<p>() Agree with the above mentioned evaluation</p> <p>() Disagreement with the above mentioned evaluation as follows</p> <p style="padding-left: 40px;">(4) To mark the evaluation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="padding-left: 40px;">(5) Improvement/Solve</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="padding-left: 40px;">(6) End of Employment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Signature.</p> <p style="padding-left: 40px;">(.....)</p> <p>Position.....</p> <p>Date.....</p>	<p>() Agree with the above mentioned evaluation</p> <p>() Disagreement with the above mentioned evaluation as follows</p> <p style="padding-left: 40px;">(1) To mark the evaluation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="padding-left: 40px;">(2) Improvement/Solve</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="padding-left: 40px;">(3) End of Employment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Signature.</p> <p style="padding-left: 40px;">(.....)</p> <p>Position.....</p> <p>Date.....</p>

Section 7 Acknowledgement of evaluation

1 st Evaluation	2 nd Evaluation
<p>Assessee sign the acknowledgement of evaluation</p> <p>Signature Assessee (.....)</p> <p>Position.....</p> <p>Date.....</p>	<p>Assessee sign the acknowledgement of evaluation</p> <p>Signature Assessee (.....)</p> <p>Position.....</p> <p>Date.....</p>

Delegation Form

For complementary Performance of Assessee

Rajamangala University of Technology Thanyaburi

(Round of Assessment.....)

Assessee Name: Position:

Faculty/Division: Salary:Baht

Assignment	Goal/Standard for Target Output	Duration of work	Signature		
			Assignor	Assignee	D/M/Y
1.....					
2.....					
3.....					
4.....					
5.....					
6.....					
7.....					